

## MINUTES

**Board of Governors' Meeting  
September 30, 2020**

**Pursuant to Executive Order 2020-07 (as amended by Executive Order 2020-44) and amendments to the Open Meetings Act as contained in Public Act 101-0640, in response to COVID-19**

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Chairman Goetten called the meeting to order at 11:01 A.M. and said the teleconference meeting was pursuant to Executive Order 2020-07 (as amended by Executive Order 2020-44) and amendments to the Open Meetings Act as contained in Public Act 101-0640, in response to COVID-19. He thanked all for joining the teleconference and requested that Secretary Noll call the roll. Secretary Noll did so, and Chairman Goetten noted the presence of a quorum.

### **ROLL CALL**

#### **Board Members Present:**

Ben Goetten, Chairman  
Brandon J. Zanotti, Vice-Chairman  
Gray H. Noll, Secretary  
Denton Aud (joined at 11:03 a.m.)  
Robert Berlin  
Joseph Magats (For Kimberly M. Foxx)  
Colby Hathaway  
Michael M. Havera  
Eric Weis

#### **Board Members Absent:**

Stewart J. Umholtz

#### **Staff:**

Patrick J. Delfino, Director  
Matthew Jones, Associate Director  
David J. Robinson, Chief Deputy Director  
Gloria Mundy, Chief Fiscal Officer  
Megan Kelly, Administrative Assistant

Chairman Goetten stated he would entertain a motion to approve the minutes of the previous Board Meeting of July 21, 2020.

Vice-Chairman Zanotti made a motion to approve the minutes of the previous Board of Governors' Meeting of July 21, 2020, and Board Member Berlin seconded the motion.

Chairman Goetten asked for discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE MINUTES OF THE JULY 21, 2020, BOARD OF GOVERNORS' MEETING MADE BY VICE-CHAIRMAN ZANOTTI AND SECONDED BY BOARD MEMBER BERLIN. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.**

### **Chairman's Remarks**

Chairman Goetten opened the meeting by thanking all Board Members for taking time from their busy schedules to participate in the teleconference. He stated that he would proceed with the meeting in a very timely manner.

Chairman Goetten expressed his appreciation to Director Delfino and Agency personnel for continuing to provide outstanding service to Illinois State's Attorneys.

Chairman Goetten again expressed his appreciation to all participants and requested that Director Delfino make his report.

### **Director's Report**

Director Delfino thanked Chairman Goetten and stated that FY20 county contributions were now at 100% for a total amount of \$1,585,000.00.

He then further said that he would recommend that the county contributions remain at the same amounts for FY21.

Chairman Goetten said he would entertain a motion to keep the FY21 county contributions at the same amounts as FY20.

Board Member Havera made the motion to keep the FY21 county contributions at the same amounts as FY20, and Board Member Aud seconded the motion.

Chairman Goetten asked for discussion. Hearing none, he called for a vote.

**MOTION TO KEEP THE FY21 COUNTY CONTRIBUTIONS AT THE SAME AMOUNTS AS FY20 MADE BY BOARD MEMBER HAVERA AND SECONDED BY BOARD MEMBER AUD. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.**

Director Delfino then gave a comprehensive overview on all Agency FY21 budgetary items. He again expressed his appreciation to Chief Fiscal Officer Mundy for her accomplishments and expertise in dealing with budgetary issues.

He next reviewed all Agency activity reports and expressed his thanks to Chief Deputy Robinson and all of the Deputy Directors for their administrative skills. He again stated that all specific information is listed in detail in the Board packet. Director Delfino then asked Associate Director Jones to give a summary of CLE activities. Associate Director Jones stated that the Agency was taking all precautions to deal with COVID-19 in its CLE presentations.

He further said that the Agency just completed its first all-Zoom program entitled *Ethics for All*. He stated this program had 100 participants watch the presentation live and 8 participants watch the recorded version.

Associate Director Jones next said that the *Advanced Trial Advocacy Program* is scheduled for October, and the *Basic Trial Advocacy Program* is scheduled for November. Both will be live and will be conducted with new COVID-19 safety protocols.

Director Delfino thanked Associate Director Jones for his innovative training efforts.

He next reviewed the proposed Agency's Contractual and Personnel List containing a new hire, a termination, and a contractual law firm.

Board Member Noll asked what type of work the law firm would be doing.

Director Delfino responded that the law firm's attorneys would be working as Special Assistants Attorney General representing three Agency employees who were sued by a defendant of a felony criminal case. He next said that the hourly rate was set by the Attorney General's Office.

Chairman Goetten stated he would entertain a motion to approve the proposed Agency's Contractual and Personnel List as submitted.

Vice-Chairman Zanotti made the motion to approve the proposed Agency's Contractual and Personnel List as submitted, and Secretary Noll seconded the motion.

Chairman Goetten asked for discussion. Hearing no discussion, Chairman Goetten called for a vote.

**MOTION TO APPROVE THE PROPOSED AGENCY'S CONTRACTUAL AND PERSONNEL LIST AS SUBMITTED MADE BY VICE-CHAIRMAN ZANOTTI AND SECONDED BY SECRETARY NOLL. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.**

Director Delfino next summarized the status of the Cannabis Expungement Fund. He stated that the larger counties would likely require contracts and that he would notify all counties when funds become available.

Director Delfino then stated that this concluded his report, and Chairman Goetten thanked him for his presentation.

### **Best Practices Committee Report**

Board Member Umholtz was unable to make the meeting. Chairman Goetten said there would be no action taken on the Committee at this time.

### **Public Comments**

Chairman Goetten asked for any comments from the public. There were no members of the public who wished to comment.

### **Old Business**

Chairman Goetten next asked if there was any old business. The Board had no old business to discuss.

### **New Business**

Chairman Goetten next asked if there was any new business. The Board had no new business.

### **Adjournment**

There being no further business, Chairman Goetten again thanked all Board Members for their participation in the teleconference meeting and said he would entertain a motion to adjourn the meeting.

Board Member Berlin made a motion to adjourn, and Vice-Chairman Zanotti seconded the motion. Chairman Goetten called for a vote.

**MOTION TO ADJOURN THE SEPTEMBER 30, 2020, BOARD OF GOVERNORS' MEETING MADE BY BOARD MEMBER BERLIN AND SECONDED BY VICE-CHAIRMAN ZANOTTI. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.**

Meeting adjourned at 11:21 A.M.

RESPECTFULLY SUBMITTED for future approval by the Board of Governors.

**MINUTES APPROVED** by the Board of Governors, January 15, 2021.