

MINUTES

**Board of Governors' Meeting
March 19, 2021**

Pursuant to Executive Order 2020-07 (as amended by Executive Order 2020-44) and amendments to the Open Meetings Act as contained in Public Act 101-0640, in response to COVID-19

Chairman Goetten called the meeting to order at 11:00 A.M. and said the teleconference meeting was pursuant to Executive Order 2020-07 (as amended by Executive Order 2020-44) and amendments to the Open Meetings Act as contained in Public Act 101-0640, in response to COVID-19. He thanked all for joining the teleconference and requested that Secretary Noll call the roll. Secretary Noll did so, and Chairman Goetten noted the presence of a quorum.

ROLL CALL

Board Members Present:

Ben Goetten, Chairman
Brandon J. Zanotti, Vice-Chairman
Gray H. Noll, Secretary
Robert Berlin
Colby Hathaway
Michael M. Havera
Stewart J. Umholtz
Eric Weis

Board Members Absent:

Denton Aud
Kimberly M. Foxx

Staff:

Patrick J. Delfino, Director
Matthew Jones, Associate Director
David J. Robinson, Chief Deputy Director
Megan Kelly, Administrative Assistant

Chairman Goetten stated he would entertain a motion to approve the minutes of the previous Board Meeting of January 15, 2021.

Board Member Berlin made a motion to approve the minutes of the previous Board of Governors' Meeting of January 15 2021, and Board Member Weis seconded the motion.

Chairman Goetten asked for discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE MINUTES OF THE JANUARY 15, 2021, BOARD OF GOVERNORS' MEETING MADE BY BOARD MEMBER BERLIN AND SECONDED BY BOARD MEMBER WEIS. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Chairman's Remarks

Chairman Goetten opened the meeting by thanking all Board Members for taking time from their busy schedules to participate in the teleconference. He stated that he would proceed with the meeting in a very timely manner.

Chairman Goetten expressed his appreciation to Director Delfino and Agency personnel for continuing to provide outstanding service to Illinois State's Attorneys.

Chairman Goetten again expressed his appreciation to all participants and requested that Director Delfino make his report.

Director's Report

Director Delfino thanked Chairman Goetten and stated that FY21 county contributions were at the 91% level and that he expected to reach 100% in the near future.

He then stated that the FY22 budget request was contained in the meeting materials and that he had already appeared before the appropriation committees of the Senate and House.

Chairman Goetten said he would entertain a motion to approve the FY22 budget request as submitted

Vice-Chairman Zanotti made a motion to approve the FY22 budget request as submitted, and Board Member Hathaway seconded the motion.

Chairman Goetten asked for discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE FY22 BUDGET REQUEST AS SUBMITTED MADE BY VICE-CHAIRMAN ZANOTTI AND SECONDED BY BOARD MEMBER HATHAWAY. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino expressed his appreciation to Chief Fiscal Officer Mundy for her expertise in budgetary matters.

Director Delfino then stated that all activity reports, brief production, special prosecution cases, CLE programs, and tax objection statistical results are listed in the Board packet. He said he would answer any questions on this material. He then thanked Chief Deputy Director Robinson and all Deputy Directors for their administrative and legal skills.

Director Delfino next called on Associate Director Jones to give a brief overview of CLE programs. Associate Director Jones said the Basic Trial Advocacy Program was in progress, the Courtroom Visuals Program was scheduled for April, and the Advanced Trial Advocacy Program was set for May.

Director Delfino thanked Associate Director Jones for his report. He then asked for the Board's approval on the proposed Agency's Contractual and Personnel List as submitted.

Chairman Goetten said he would entertain a motion to approve the proposed Agency's Contractual and Personnel List as submitted.

Board Member Havera made a motion to approve the proposed Agency's Contractual and Personnel List as submitted, and Vice-Chairman Zanotti seconded the motion.

Chairman Goetten asked for discussion. Hearing none, Chairman Goetten called for a vote.

MOTION TO APPROVE THE PROPOSED AGENCY'S CONTRACTUAL AND PERSONNEL LIST AS SUBMITTED MADE BY BOARD MEMBER HAVERA AND SECONDED BY VICE-CHAIRMAN ZANOTTI. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino next asked for Board approval on the proposed FY20 Annual Report which was sent in the Board material.

Chairman Goetten made a motion to approve the proposed FY20 Annual Report as submitted, and Board Member Umholtz seconded the motion.

Chairman Goetten asked for discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE PROPOSED FY20 ANNUAL REPORT AS SUBMITTED MADE BY CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER UMHOLTZ. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino next asked Associate Director Jones to give a brief status update on the Cannabis Expungement Fund Report.

Associate Director Jones said that new expungement information should be made available within the next few weeks. He further said that it would cover both misdemeanor and felony data.

Director Delfino thanked Associate Director Jones and stated that this concluded his report.

Chairman Goetten expressed appreciation to Director Delfino for his presentation.

Best Practices Committee Report

Chairman Goetten next called on Board Member Umholtz to report on the Best Practices Committee.

Board Member Umholtz stated that he agrees with NDAA's new Best Practices policy. He said he believes it will be productive to incorporate Best Practices protocols in CLE programs. He further said that he will work to schedule a Committee meeting at a convenient time to discuss the proposal.

Chairman Goetten thanked Board Member Umholtz for his report.

Public Comments

Chairman Goetten asked for any comments from the public. There were no members of the public who wished to comment.

Old Business

Chairman Goetten next asked if there was any old business. The Board had no old business to discuss.

New Business

Chairman Goetten next asked if there was any new business. The Board had no new business.

Adjournment

There being no further business, Chairman Goetten again thanked all Board Members for their participation in the teleconference meeting and said he would entertain a motion to adjourn the meeting.

Board Member Berlin made a motion to adjourn the meeting, and Board Member Havera seconded the motion. Chairman Goetten called for a vote.

MOTION TO ADJOURN THE MARCH 19, 2021, BOARD OF GOVERNORS' MEETING MADE BY BOARD MEMBER BERLIN AND SECONDED BY BOARD MEMBER HAVERA. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Meeting adjourned at 11:18 A.M.

MINUTES APPROVED by the Board of Governors, June 10, 2021.