

MINUTES

**Board of Governors' Meeting
October 14, 2021**

Pursuant to Executive Order 2020-07 (as amended by Executive Order 2020-44) and amendments to the Open Meetings Act as contained in Public Act 101-0640, in response to COVID-19

Chairman Goetten called the meeting to order at 11:00 A.M. and said the teleconference meeting was pursuant to Executive Order 2020-07 (as amended by Executive Order 2020-44) and amendments to the Open Meetings Act as contained in Public Act 101-0640, in response to COVID-19. He thanked all for joining the teleconference and requested that Secretary Noll call the roll. Secretary Noll did so, and Chairman Goetten noted the presence of a quorum.

ROLL CALL

Board Members Present:

Ben Goetten, Chairman
Brandon J. Zanotti, Vice-Chairman
Gray H. Noll, Secretary
Denton Aud
Robert Berlin
Colby Hathaway
Eric Weis

Board Members Absent:

Kimberly M. Foxx
Michael M. Havera
Stewart J. Umholtz

Staff:

Patrick J. Delfino, Director
David J. Robinson, Chief Deputy Director
Matthew Jones, Associate Director
Gloria Mundy, Chief Fiscal Officer
Megan Kelly, Administrative Assistant

Chairman Goetten stated he would entertain a motion to approve the minutes of the previous Board Meeting of June 10, 2021.

Board Member Berlin made a motion to approve the minutes of the previous Board of Governors' Meeting of June 10, 2021, and Board Member Weis seconded the motion.

Chairman Goetten asked for discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE MINUTES OF THE JUNE 10, 2021,
BOARD OF GOVERNORS' MEETING MADE BY BOARD MEM-
BER BERLIN AND SECONDED BY BOARD MEMBER WEIS.
MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.**

Chairman's Remarks

Chairman Goetten opened the meeting by thanking all Board Members for taking time from their busy schedules to participate in the teleconference. He stated that he would proceed with the meeting in a very timely manner.

Chairman Goetten stated his thanks to Director Delfino and Agency personnel for continuing to provide outstanding service to Illinois State's Attorneys.

Chairman Goetten again expressed his appreciation to all participants and requested that Director Delfino make his report.

Director's Report

Director Delfino thanked Chairman Goetten for his remarks and said he would also be brief in his report. He stated that because of COVID-19 challenges there was a supply chain difficulty in ordering and getting delivery on needed equipment such as computers, printers, and other IT items. He maintained that this would result in an inability to spend the current funds budgeted for these items.

He suggested this would be a timely opportunity to reduce the county contribution by \$1,000.00 for each population category. He said it would be a one-time only reduction and would revert back the next year.

Chairman Goetten said it would be very important to explain to our county boards that it is a one-year only reduction and would go back to the status quo next year.

Board Member Weis asked Director Delfino if the Agency would have to cut any services because of the proposed county contribution decrease. Director Delfino said there would be no service cuts whatsoever.

Chairman Goetten said he would entertain a motion to reduce the county contribution amount for each population category by \$1,000.00 for FY22.

Board Member Weis made a motion to reduce the county contribution amount for each population category by \$1,000.00 for FY22, and Board Member Hathaway seconded the motion.

Chairman Goetten asked for discussion. Hearing none, he called for a vote.

MOTION TO APPROVE TO REDUCE THE COUNTY CONTRIBUTION AMOUNT FOR EACH POPULATION CATEGORY BY \$1,000.00 FOR FY22 MADE BY BOARD MEMBER WEIS AND SECONDED BY BOARD MEMBER HATHAWAY. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino then gave a comprehensive overview on all Agency FY21 budgetary items. He again expressed his appreciation to Chief Fiscal Officer Mundy for her accomplishments and expertise in dealing with budgetary issues.

He next reviewed all Agency activity reports and expressed his thanks to Chief Deputy Robinson and all of the Deputy Directors for their administrative skills. He again stated that all specific information is listed in detail in the Board packet. Director Delfino then asked Associate Director Jones to give a summary of the CLE activities and the Cannabis Expungement Fund.

Associate Director Jones reported that the Basic Trial Advocacy Program was just completed and would be held again in March of 2022. He then stated that an Advanced Trial Advocacy Program would be held in November of this year and again in May of 2022. He further stated that the Agency would be collaborating with Cook County and the Attorney General's Office on a Sexual Assault/Domestic Violence Program in November.

He then said that regarding the Cannabis Expungement Fund , there is no action for us to take until we receive certification from the Attorney General's Office, the Prisoner Review Board, and the Governor's Office. He further said we are still waiting for the required certification.

Director Delfino thanked Associate Director Jones for his informative comments.

He next reviewed the proposed Agency's Contractual and Personnel List and said he would answer any questions.

Chairman Goetten said he would entertain a motion to approve the proposed Agency's Contractual and Personnel list as submitted. Vice-Chairman Zanotti made a motion to approve the proposed Agency's Contractual and Personnel list as submitted, and Chairman Goetten seconded the motion.

Chairman Goetten asked for a discussion. Hearing no discussion, Chairman Goetten called for a vote.

MOTION TO APPROVE THE PROPOSED AGENCY'S CONTRACTUAL AND PERSONNEL LIST AS SUBMITTED MADE BY VICE-CHAIRMAN ZANOTTI AND SECONDED BY CHAIRMAN GOETTEN. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino then stated that this concluded his report, and Chairman Goetten thanked him for his presentation.

Best Practices Committee Report

Board Member Umholtz was unable to make the meeting. Chairman Goetten said there would be no action taken on the Committee at this time.

Public Comments

Chairman Goetten asked for any comments from the public. There were no members of the public who wished to comment.

Old Business

Chairman Goetten next asked if there was any old business. The Board had no old business to discuss.

New Business

Chairman Goetten next asked if there was any new business. The Board had no new business.

Adjournment

There being no further business, Chairman Goetten again thanked all Board Members for their participation in the teleconference meeting and said he would entertain a motion to adjourn the meeting.

Secretary Noll made a motion to adjourn, and Board Member Aud seconded the motion. Chairman Goetten called for a vote.

MOTION TO ADJOURN THE OCTOBER 14, 2021, BOARD OF GOVERNORS' MEETING MADE BY SECRETARY NOLL AND SECONDED BY BOARD MEMBER AUD. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Meeting adjourned at 11:15 A.M.

RESPECTFULLY SUBMITTED for future approval by the Board of Governors.

MINUTES APPROVED by the Board of Governors, December 1, 2021.