

MINUTES

**Board of Governors' Meeting
December 1, 2021**

**Oak Brook Hills Resort
3500 Midwest Road
Oak Brook, Illinois 60523**

Chairman Goetten called the meeting to order at 4:20 P.M. at the Oak Brook Hills Resort, 3500 Midwest Road, Oak Brook, Illinois 60523. He thanked all for attending and requested that Secretary Noll call the roll. Secretary Noll did so, and Chairman Goetten noted the presence of a quorum.

ROLL CALL

Board Members Present:

Ben Goetten, Chairman
Brandon J. Zanotti, Vice-Chairman
Gray H. Noll, Secretary
Denton Aud
Robert Berlin
Kimberly M. Foxx (arrived at 4:27 p.m.)
Colby Hathaway
Stewart J. Umholtz
Eric Weis

Board Members Absent:

Michael M. Havera

Staff:

Patrick J. Delfino, Director
Matthew Jones, Associate Director
David J. Robinson, Chief Deputy Director
Megan Kelly, Administrative Assistant

Chairman Goetten stated he would entertain a motion to approve the minutes of the previous Board Meeting of October 14, 2021.

Vice-Chairman Zanotti made a motion to approve the minutes of the previous Board of Governors' Meeting of October 14, 2021, and Board Member Berlin seconded the motion.

Chairman Goetten asked for discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE MINUTES OF THE OCTOBER 14, 2021, BOARD OF GOVERNORS' MEETING MADE BY VICE-CHAIRMAN ZANOTTI AND SECONDED BY BOARD MEMBER BERLIN. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Chairman's Remarks

Chairman Goetten opened the meeting by thanking all Board Members for taking time from their busy schedules to attend the meeting. He stated that he would proceed with the meeting in a very timely manner.

Chairman Goetten expressed his appreciation to Director Delfino and Agency personnel for continuing to provide outstanding service to Illinois State's Attorneys.

Chairman Goetten also expressed his thanks to Board Member Berlin for his role in the upcoming training conference. He then requested that Director Delfino make his report.

Director's Report

Director Delfino thanked Chairman Goetten for his remarks and said he shared in the praise to Board Member Berlin and his staff for the assistance they have provided.

He then gave a comprehensive overview on all Agency FY22 budgetary items. He again expressed his appreciation of Chief Fiscal Officer Mundy for her accomplishments and expertise in dealing with budgetary issues.

He stated that all county contribution notices have been sent and that payments would likely start quite soon.

He next reviewed all Agency activity reports and expressed his thanks to Chief Deputy Robinson and all of the Deputy Directors for their administrative skills. He again stated that all specific information is listed in detail in the Board packet. Director Delfino then asked Associate Director Jones to give a summary of the CLE activities

Associate Director Jones reported on the CLE Program and stressed that the upcoming Basic and Advanced Trial Advocacy Programs were already filling up.

Director Delfino thanked Associate Director Jones for his very productive efforts.

Director Delfino continued his report and reviewed the Agency's Contractual and Personnel Update as specifically listed in the Board packet. Chairman Goetten stated he would entertain a motion to approve the proposed Agency's Contractual and Personnel List as submitted.

Board Member Weis made the motion to approve the proposed Agency's Contractual and Personnel List as submitted, and Board Member Aud seconded the motion.

Chairman Goetten asked for a discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE PROPOSED AGENCY'S CONTRACTUAL AND PERSONNEL LIST AS SUBMITTED MADE BY BOARD MEMBER WEIS AND SECONDED BY BOARD MEMBER AUD. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Chairman Goetten then asked Board Member Umholtz to report on the Best Practices Committee.

Best Practices Committee Report

Board Member Umholtz stated that NDAA is following the precedent that Best Practices should be a part of CLE Programs and that NDAA no longer has a separate Best Practices Committee. He noted that the Agency's statute now permits the Best Practices Committee to be voluntary.

He further reported that his recommendation will be that it should also be part of our CLE Program and that he would make such a motion under New Business.

Public Comments

Chairman Goetten asked for any comments from the public. There were no members of the public who wished to comment.

Old Business

Chairman Goetten next asked if there was any old business. The Board had no old business to discuss.

New Business

Chairman Goetten asked if there was any new business and recognized Board Member Umholtz.

Board Member Umholtz stated that similar to NDAA, the Agency should not have a separate stand-alone Best Practices Committee. He made a motion that the Agency not have a separate Best Practices Committee but make it part of the Agency's CLE Program. Chairman Goetten seconded the motion.

Chairman Goetten asked for discussion. Hearing no discussion, he called for a vote.

MOTION TO DISBAND THE AGENCY'S BEST PRACTICES COMMITTEE AS A STAND-ALONE COMMITTEE AND MAKE IT PART OF THE AGENCY'S CLE PROGRAM MADE BY BOARD MEMBER UMHOLTZ AND SECONDED BY CHAIRMAN GOETTEN. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Adjournment

There being no further business, Chairman Goetten again thanked all Board Members for their participation in the meeting and said he would entertain a motion to adjourn the meeting.

Vice-Chairman Zanotti made a motion to adjourn, and Board Member Aud seconded the motion. Chairman Goetten called for a vote.

MOTION TO ADJOURN THE DECEMBER 1, 2021, BOARD OF GOVERNORS' MEETING MADE BY VICE-CHAIRMAN ZANOTTI AND SECONDED BY BOARD MEMBER AUD. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Meeting adjourned at 4:30 P.M.

RESPECTFULLY SUBMITTED for future approval by the Board of Governors.

MINUTES APPROVED by the Board of Governors, March 29, 2022.