

MINUTES

**Board of Governors' Meeting
September 28, 2018**

**Illinois Education Center
Professional Development Center
3440 Liberty Drive
Springfield, Illinois**

Chairman Hood called the meeting to order at 1:11 P.M. at the Illinois Education Center, Professional Development Center, 3440 Liberty Drive, Springfield, Illinois 62704.

ROLL CALL

Board Members Present:

Justin Hood, Chairman
Ben Goetten, Vice-Chairman
John C. Milhiser, Secretary
Joseph P. Bruscato
Alan Spellberg (for Kimberly M. Foxx)
Tyler R. Edmonds
John L. McGehee
Stewart J. Umholtz
Brandon J. Zanotti

Board Members Absent:

Joseph H. McMahan

Staff:

Patrick J. Delfino, Director
Matthew Jones, Associate Director
David J. Robinson, Chief Deputy Director
Gloria Mundy, Chief Fiscal Officer

Chairman Hood welcomed all Board Members and Agency personnel to the Board of Governors' Meeting. He then requested Secretary Milhiser to call the roll and noted the presence of a quorum.

Chairman Hood stated he would entertain a motion to approve the minutes of the previous Board Meeting of June 27, 2018.

Board Member Zanotti made a motion to approve the minutes of the previous Board of Governors' Meeting of June 27, 2018, and Vice-Chairman Goetten seconded the motion.

Chairman Hood asked for discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE MINUTES OF THE JUNE 27, 2018 BOARD OF GOVERNORS' MEETING MADE BY BOARD MEMBER ZANOTTI AND SECONDED BY VICE-CHAIRMAN GOETTEN. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Chairman's Remarks

Chairman Hood said he would be brief in his remarks and again thanked all Board Members and Agency personnel for attending the Board Meeting. He expressed his appreciation to Director Delfino and Agency personnel for continuing to provide outstanding service to Illinois State's Attorneys.

Chairman Hood apologized for any inconveniences caused by the necessity to have the meeting start at 1:00 P.M. He stated he would have all future meetings start at the most convenient time possible.

Chairman Hood reported that the 2.8% salary increase was in place and that anyone with questions should talk with him.

He then concluded his remarks and requested that Director Delfino make his report.

Director's Report

Director Delfino gave a comprehensive overview on all Agency FY19 budgetary matters. He again expressed his appreciation to Chief Fiscal Officer Mundy for her budgeting accomplishments and expertise in dealing with budgetary uncertainties.

Director Delfino next reviewed all Agency activity reports and expressed his appreciation to the Deputy Directors for their administrative skills. He again stated that all specific information is listed in detail in the Board packet.

Director Delfino then requested that Associate Director Jones summarize the CLE Program activities.

Associate Director Jones reviewed past CLE programs and said that upcoming CLE programs are the Violent Crimes Conference and Advanced Trial Advocacy.

He thanked Associate Director Jones for his productive planning efforts and asked him to comment on the upcoming NDAA Capital Conference.

Associate Director Jones said it is scheduled for January 29-30, 2019, and that he would provide additional information as it becomes available.

Director Delfino next stated there was no change on the Second District EEOC complaint. He again thanked the Attorney General's Office for its assistance in this matter.

Director Delfino next discussed the FY19 county contribution levels and recommended the levels remain the same as FY18.

Chairman Hood said he would entertain a motion to keep the FY19 county contribution at the same level as FY18.

Board Member Edmonds made the motion to keep the FY19 county contributions at the same level as FY18, and Secretary Milhiser seconded the motion.

Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO KEEP THE FY19 COUNTY CONTRIBUTIONS AT THE SAME LEVEL AS FY18 MADE BY BOARD MEMBER EDMONDS AND SECONDED BY SECRETARY MILHISER. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino next presented the proposed FY18 Annual Report and reviewed it in detail.

Chairman Hood stated he would entertain a motion to approve the proposed FY18 Annual Report.

Board Member Bruscato made a motion to approve the proposed FY18 Annual Report, and Board Member Zanotti seconded the motion.

Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE PROPOSED FY18 ANNUAL REPORT MADE BY BOARD MEMBER BRUSCATO AND SECONDED BY BOARD MEMBER ZANOTTI. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino stated this concluded his report, and Chairman Hood thanked him for his presentation.

Best Practices Committee Report

Chairman Hood noted that since Board Member McMahon was unable to attend this meeting and that the report would be given at the next meeting.

Closed Executive Session

Chairman Hood stated he would entertain a motion to enter into Closed Executive Session to discuss salary and personnel issues.

Board Member Bruscato made the motion to enter into Closed Executive Session to discuss salary and personnel issues, and Vice-Chairman Goetten seconded the motion.

Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO ENTER INTO CLOSED EXECUTIVE SESSION TO DISCUSS SALARY AND PERSONNEL ISSUES MADE BY BOARD MEMBER BRUSCATO AND SECONDED BY VICE-CHAIRMAN GOETTEN. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

The Board entered into Closed Executive Session.

Chairman Hood said he would entertain a motion to adjourn the Closed Executive Session.

Vice-Chairman Goetten made a motion to adjourn the Closed Executive Session, and Board Secretary Milhiser seconded the motion.

Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO ADJOURN THE CLOSED EXECUTIVE SESSION MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER SECONDED BY SECRETARY MILHISER. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

The Board then returned to its open meeting. Chairman Hood stated that the minutes should reflect that the Board discussed the listed agenda items, but took no action.

Chairman Hood stated he would entertain a motion to approve that the Director's salary shall be set at the same salary as State's Attorneys in counties over 30,000 population and be retroactive to July 1, 2018.

Secretary Milhiser made the motion to approve that the Director's salary shall be set at the same salary as State's Attorneys in counties over 30,000 population and be retroactive to July 1, 2018, and Vice-Chairman Goetten seconded the motion.

Chairman Hood asked for discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THAT THE DIRECTOR'S SALARY SHALL BE SET AT THE SAME SALARY AS STATE'S ATTORNEYS IN COUNTIES OVER 30,000 POPULATION AND BE RETROACTIVE TO JULY 1, 2018, MADE BY SECRETARY MILHISER AND SECONDED BY VICE-CHAIRMAN GOETTEN. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Public Comments

Chairman Hood asked for any comments from the public. No members of the public requested to comment.

Old Business

Chairman Hood next asked if there was any old business. The Board had no old business to discuss.

New Business

Chairman Hood said the new business would be the appointment of Board Member-at-Large and Certification of Results to the Secretary of State.

Secretary Milhiser represented that after a ballot count, there was a tie between State's Attorney Rietz and State's Attorney Zanotti with 4 votes each.

With ties being settled by a coin flip, the winner was State's Attorney Rietz.

Chairman Hood said he would entertain a motion to approve the appointment of State's Attorney Rietz as the At-Large Board Member.

Board Member McGehee made the motion to approve the appointment of State's Attorney Rietz as the At-Large Board Member, and Vice-Chairman Goetten seconded the motion. Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE APPOINTMENT OF STATE'S ATTORNEY RIETZ AS THE AT-LARGE BOARD MEMBER AND TO CERTIFY RESULTS TO THE SECRETARY OF STATE MADE BY BOARD MEMBER McGEHEE AND SECONDED BY VICE-CHAIRMAN GOETTEN.

Adjournment

There being no further business, Chairman Hood said he would entertain a motion to adjourn the meeting.

Vice-Chairman Goetten made a motion to adjourn, and Secretary Milhiser seconded the motion. Chairman Hood called for a vote.

MOTION TO ADJOURN THE SEPTEMBER 28, 2018 BOARD OF GOVERNORS' MEETING MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY SECRETARY MILHISER. MOTION CARRIED BY UNANIMOUS VOICE VOTE.

Meeting adjourned at 1:48 P.M.

RESPECTFULLY SUBMITTED for future approval by the Board of Governors.

MINUTES APPROVED by the Board of Governors, December 12, 2018.