

MINUTES

**Board of Governors' Meeting
September 18, 2019**

**Illinois Education Center
Professional Development Center
3440 Liberty Drive
Springfield, Illinois**

Chairman Hood called the meeting to order at 11:07 A.M. at the Illinois Education Center, Professional Development Center, 3440 Liberty Drive, Springfield, Illinois 62704.

ROLL CALL

Board Members Present:

Justin Hood, Chairman
Ben Goetten, Vice-Chairman
Gray H. Noll, Acting Secretary
Andrew Doyle
Alan Spellberg (for Kimberly M. Foxx)
Michael G. Nerheim (by Phone)
Julia R. Rietz
Stewart J. Umholtz

Board Members Absent:

Joseph H. McMahon

Staff:

Patrick J. Delfino, Director
Matthew Jones, Associate Director
David J. Robinson, Chief Deputy Director
Gloria Mundy, Chief Fiscal Officer
Megan Kelly, Administrative Assistant

Chairman Hood welcomed all Board Members and Agency personnel to the Board of Governors' Meeting. He then appointed Board Member Noll Acting Secretary and requested he call the roll. Chairman Hood noted the presence of a quorum.

Chairman Hood stated he would entertain a motion to approve the minutes of the previous Board Meeting of June 26, 2019.

Vice-Chairman Goetten made a motion to approve the minutes of the previous Board of Governors' Meeting of June 26, 2019, and Board Member Doyle seconded the motion.

Chairman Hood asked for discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE MINUTES OF THE JUNE 26, 2019 BOARD OF GOVERNORS' MEETING MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER DOYLE. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Chairman's Remarks

Chairman Hood opened the meeting by thanking all Board Members for taking time from their busy schedules to attend the Board meeting. He noted that several Board Members had to drive for several hours to attend, and that he was grateful for their diligence.

Chairman Hood expressed his appreciation to Director Delfino and Agency personnel for continuing to provide outstanding service to Illinois State's Attorneys.

He next welcomed back Special Prosecutor Brian Towne to full active service. Mr. Towne then thanked all Board Members for the opportunity to return to case assignments.

Chairman Hood concluded his remarks and requested that Director Delfino make his report.

Director's Report

Director Delfino gave a comprehensive overview on all Agency FY19 budgetary matters. He again expressed his appreciation to Chief Fiscal Officer Mundy for her budgeting accomplishments and expertise in dealing with budgetary uncertainties.

Director Delfino next reviewed all Agency activity reports and expressed his appreciation to the Deputy Directors for their administrative skills. He again stated that all specific information is listed in detail in the Board packet.

Director Delfino then requested that Associate Director Jones summarize the CLE Program activities.

Associate Director Jones reviewed past CLE programs and said that upcoming CLE programs are Basic Trial Advocacy and Advanced Trial Advocacy.

Director Delfino thanked Associate Director Jones for his productive planning efforts.

Director Delfino next reported that there was no change on the status of the Second District Attorney's EEOC complaint. He again thanked the Attorney General's Office for its assistance in this matter.

Director Delfino continued his report and reviewed the Agency's Contractual and Personnel Update as specifically listed in the Board packet. Chairman Hood stated he would entertain a motion to approve the proposed Agency's Contractual and Personnel List as submitted.

Vice-Chairman Goetten made the motion to approve the proposed Agency's Contractual and Personnel List as submitted, and Board Member Doyle seconded the motion.

Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE PROPOSED AGENCY'S CONTRACTUAL AND PERSONNEL LIST AS SUBMITTED MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER DOYLE. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino next presented the proposed FY19 Annual Report and reviewed it in detail.

Chairman Hood stated he would entertain a motion to approve the proposed FY19 Annual Report. Vice-Chairman Goetten made a motion to approve the proposed FY19 Annual Report as submitted, and Board Member Doyle seconded the motion.

Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE PROPOSED FY19 ANNUAL REPORT AS SUBMITTED MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER DOYLE. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino next presented the proposed FY20 County Contributions. He stated that the last increase was in FY15, and that was for a very small amount.

He then explained that the listed amounts would provide approximately a \$238,000 increase that would be absolutely needed due to budget uncertainties. Chairman Hood led a general discussion and focused on the necessity and reasonableness of the proposed increases.

He stated he would entertain a motion to approve the proposed FY20 County Contributions.

Vice-Chairman Goetten made a motion to approve the proposed FY20 County Contributions as submitted, and Board Member Rietz seconded the motion. Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE PROPOSED FY20 COUNTY CONTRIBUTIONS AS SUBMITTED MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER RIETZ. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Director Delfino stated this concluded his report, and Chairman Hood thanked him for his presentation.

Best Practices Committee Report

Chairman Hood noted that since Board Member McMahon was unable to attend this meeting, the report would be given at the next meeting.

Public Comments

Chairman Hood asked for any comments from the public. No members of the public requested to comment.

Old Business

Chairman Hood next asked if there was any old business. The Board had no old business to discuss.

New Business - At-Large Appointment & Fifth District Board Member Election

Chairman Hood said the new business would be the appointment of Board Member-at-Large with Certification of Results to the Secretary of State and the election of a Fifth District Board Member with Certification of Results to the Secretary of State.

Chairman Hood said he would entertain a motion to approve the appointment of State's Attorney Rietz as the At-Large Board Member.

Vice-Chairman Goetten made a motion to approve the appointment of State's Attorney Rietz as the At-Large Board Member, and Board Member Doyle seconded the motion. Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE APPOINTMENT OF STATE'S ATTORNEY RIETZ AS THE AT-LARGE BOARD MEMBER AND TO CERTIFY RESULTS TO THE SECRETARY OF STATE MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER DOYLE. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Chairman Hood then requested that Acting Secretary Noll report on ballots for the election of one Board Member from the Fifth District.

After counting the ballots for the election of one member from the Fifth District to the Board of Governors, Acting Secretary Noll reported that the winner was State's Attorney Brandon J. Zanotti from Williamson County.

Chairman Hood congratulated newly-elected Board Member Zanotti and stated that he would entertain a motion to approve the canvassing of the result of the election of the Fifth District Board Member as indicated by the official tally of votes and to certify the result to the Secretary of State.

Vice-Chairman Goetten made a motion to approve the canvassing of the result of the election of Fifth District Board Member Zanotti as indicated by the official tally of votes and to certify said results to the Secretary of State, and Board Member Doyle seconded the motion. Chairman Hood asked for a discussion. Hearing none, he called for a vote.

MOTION TO APPROVE THE CANVASSING OF THE RESULT OF THE ELECTION OF FIFTH DISTRICT BOARD MEMBER ZANOTTI AS INDICATED BY THE OFFICIAL TALLY OF VOTES AND TO CERTIFY SAID RESULT TO THE SECRETARY OF STATE MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER DOYLE. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Adjournment

There being no further business, Chairman Hood said he would entertain a motion to adjourn the meeting.

Vice-Chairman Goetten made a motion to adjourn, and Board Member Doyle seconded the motion. Chairman Hood called for a vote.

MOTION TO ADJOURN THE SEPTEMBER 18, 2019 BOARD OF GOVERNORS' MEETING MADE BY VICE-CHAIRMAN GOETTEN AND SECONDED BY BOARD MEMBER DOYLE. MOTION CARRIED BY UNANIMOUS VOICE VOTE.

Meeting adjourned at 11:32 A.M.

RESPECTFULLY SUBMITTED for future approval by the Board of Governors.

MINUTES APPROVED by the Board of Governors, December 11, 2019.