

## MINUTES

**Board of Governors' Meeting  
October 25, 2016**

**Illinois Education Association  
Professional Development Center  
3440 Liberty Drive  
Springfield, Illinois 62704**

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Vice-Chairman Justin Hood called the meeting to order at 11:16 A.M. at the Illinois Education Association Professional Development Center, 3440 Liberty Drive, Springfield, Illinois 62704.

### **ROLL CALL**

#### **Board Members Present:**

Justin Hood, Vice-Chairman  
Anita Alvarez (by Walter Hehner)  
Jamie Boyd  
Joseph Bruscato (by Michael Rock)  
Tyler R. Edmonds  
Ben Goetten  
Brendan F. Kelly, Acting Secretary

#### **Board Members Absent:**

Brian J. Towne, Chairman  
Joseph H. McMahon  
John C. Milhiser, Secretary

#### **Staff:**

Patrick J. Delfino, Director  
Matthew Jones, Associate Director  
David J. Robinson, Fourth/Fifth District Deputy Director  
Jack Knuppel, Labor Unit Administrator  
Gloria Mundy, Chief Fiscal Officer

Vice-Chairman Hood stated that due to Chairman Towne's absence, he would chair the meeting. Vice-Chairman Hood welcomed all Board Members and Agency personnel. He next appointed Board Member Kelly to serve as Acting Secretary because of Secretary Millhiser's absence. He then requested Acting Secretary Kelly to call the roll and noted the presence of a quorum.

Vice-Chairman Hood stated he would entertain a motion to approve the minutes of the previous Board Meeting of June 29, 2016.

Board Member Goetten made a motion to approve the minutes of the previous Board Meeting of June 29, 2016, and Board Member Edmonds seconded the motion.

Vice-Chairman Hood asked for discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE MINUTES OF THE JUNE 29, 2016 BOARD OF GOVERNORS' MEETING MADE BY BOARD MEMBER GOETTEN AND SECONDED BY BOARD MEMBER EDMONDS. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.**

### Chairman's Remarks

Vice-Chairman Hood again thanked all Board Members and Agency personnel for attending the Board Meeting. He expressed his appreciation to Director Delfino and Agency personnel for continuing to provide outstanding service to Illinois State's Attorneys, particularly with the ongoing budgetary constraints.

He next requested that Director Delfino to make his report.

### Director's Report

Director Delfino gave a comprehensive overview on all Agency FY17 budgetary matters. He again expressed his appreciation to Chief Fiscal Officer Mundy for her budgeting accomplishments and expertise in dealing with budgetary uncertainties.

He next reviewed all Agency activity reports and grants and thanked the Deputy Directors for their administrative skills. He stated that all information was listed in detail in the Board packet.

Director Delfino next requested that Associate Director Jones summarize the CLE program activities.

Associate Director Jones stated that all scheduled CLE programs were listed in the Board packet with dates and locations. He gave a preview of each program with goals and objectives.

Director Delfino thanked Associate Director Jones for his report and innovative programs.

Director Delfino then discussed the Agency's two grants from the Criminal Justice Information Authority. He stated that the federal grant funds have been reduced and that this could be the final year for the Specialized Prosecution Initiatives Grant and the Multi-Jurisdictional Drug Prosecution Unit Grant in their present formats.

Director Delfino next reported that there was no change on the status of the Second District attorney's EEOC complaint.

He again thanked the Attorney General's Office for assistance in this matter.

Director Delfino then reviewed the Agency's contractual and personnel update.

Vice-Chairman Hood stated he would entertain a motion to approve the proposed Agency Contractual and Personnel List as submitted except for LaSalle County State's Attorney's Office, Kankakee County State's Attorney's Office, Sangamon County State's Attorney's Office, and Cook County State's Attorney's Office, which will be voted upon by separate motions.

Board Member Boyd made the motion to approve the proposed Agency Contractual and Personnel List as submitted, and Board Member Edmonds seconded the motion.

Vice-Chairman Hood asked for a discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE PROPOSED AGENCY CONTRACTUAL AND PERSONNEL LIST AS SUBMITTED EXCEPT FOR LASALLE COUNTY STATE'S ATTORNEY'S OFFICE, KANKAKEE COUNTY STATE'S ATTORNEY'S OFFICE, SANGAMON COUNTY STATE'S ATTORNEY'S OFFICE, AND COOK COUNTY STATE'S ATTORNEY'S OFFICE, WHICH WILL BE VOTED UPON BY SEPARATE MOTIONS, MADE BY BOARD MEMBER BOYD AND SECONDED BY BOARD MEMBER EDMONDS. MOTION CARRIED BY SIX (6) "YES" VOTES WITH REPRESENTATIVE FOR BOARD MEMBER BRUSCATO CASTING AN ADVISORY "ABSTAIN" VOTE.**

Vice-Chairman Hood said he would entertain a motion to approve the proposed Agency Contractual Agreement for the LaSalle County State's Attorney's Office as submitted. Board Member Boyd made the motion to approve, and Board Member Goetten seconded the motion.

Vice-Chairman Hood asked for a discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE PROPOSED AGENCY CONTRACTUAL AGREEMENT FOR THE LASALLE COUNTY STATE'S ATTORNEY'S OFFICE AS SUBMITTED MADE BY BOARD MEMBER BOYD AND SECONDED BY BOARD MEMBER GOETTEN. MOTION CARRIED BY SIX (6) "YES" VOTES WITH REPRESENTATIVE FOR BOARD MEMBER BRUSCATO CASTING AN ADVISORY "YES" VOTE.**

Vice-Chairman Hood said he would entertain a motion to approve the proposed Agency Contractual Agreement for the Kankakee County State's Attorney's Office as submitted. Board Member Goetten made the motion to approve, and Board Member Edmonds seconded the motion.

Vice-Chairman Hood asked for a discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE PROPOSED AGENCY CONTRACTUAL AGREEMENT FOR THE KANKAKEE COUNTY STATE'S ATTORNEY'S OFFICE AS SUBMITTED MADE BY BOARD MEMBER GOETTEN AND SECONDED BY BOARD MEMBER EDMONDS. MOTION CARRIED BY SIX (6) "YES" VOTES WITH BOARD MEMBER BOYD ABSTAINING AND REPRESENTATIVE FOR BOARD MEMBER BRUSCATO CASTING AN ADVISORY "YES" VOTE.**

Vice-Chairman Hood said he would entertain a motion to approve the proposed Agency Contractual Agreement for the Sangamon County State's Attorney's Office as submitted. Board Member Boyd made the motion to approve, and Board Member Goetten seconded the motion.

Vice-Chairman Hood asked for a discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE PROPOSED AGENCY CONTRACTUAL AGREEMENT FOR THE SANGAMON COUNTY STATE'S ATTORNEY'S OFFICE AS SUBMITTED MADE BY BOARD MEMBER BOYD AND SECONDED BY BOARD MEMBER GOETTEN. MOTION CARRIED BY SIX (6) "YES" VOTES WITH REPRESENTATIVE FOR BOARD MEMBER BRUSCATO CASTING AN ADVISORY "YES" VOTE.**

Vice-Chairman Hood said he would entertain a motion to approve the proposed Agency Contractual Agreement for the Cook County State's Attorney's Office as submitted. Board Member Goetten made the motion to approve, and Board Member Boyd seconded the motion.

Vice-Chairman Hood asked for a discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE PROPOSED AGENCY CONTRACTUAL AGREEMENT FOR THE COOK COUNTY STATE’S ATTORNEY’S OFFICE AS SUBMITTED MADE BY BOARD MEMBER GOETTEN AND SECONDED BY BOARD MEMBER BOYD. MOTION CARRIED BY SIX (6) “YES” VOTES WITH BOARD MEMBER ALVAREZ’S REPRESENTATIVE ABSTAINING AND REPRESENTATIVE FOR BOARD MEMBER BRUSCATO CASTING AN ADVISORY “YES” VOTE.**

Vice-Chairman Hood said he would entertain a motion to amend the original approved motion regarding the proposed Agency Contractual and Personnel List as submitted by including the Winnebago County State’s Attorney’s Office which would thus be voted upon by a separate motion. Board Member Boyd made the motion to approve, and Board Member Goetten seconded the motion.

Vice-Chairman Hood asked for a discussion. Hearing none, he called for a vote.

**MOTION TO AMEND THE ORIGINAL APPROVED MOTION REGARDING THE PROPOSED AGENCY CONTRACTUAL AND PERSONNEL LIST AS SUBMITTED BY INCLUDING THE WINNEBAGO COUNTY STATE’S ATTORNEY’S OFFICE WHICH WOULD THEN BE VOTED UPON BY A SEPARATE MOTION MADE BY MEMBER BOYD AND SECONDED BY BOARD MEMBER GOETTEN. MOTION CARRIED BY SIX (6) “YES” VOTES WITH REPRESENTATIVE FOR BOARD MEMBER BRUSCATO CASTING AN ADVISORY “ABSTAIN” VOTE.**

Vice-Chairman Hood said he would entertain a motion to approve the proposed Agency Contractual Agreement for the Winnebago County State’s Attorney’s Office as submitted. Board Member Boyd made the motion to approve, and Board Member Edmonds seconded the motion.

Vice-Chairman Hood asked for a discussion. Hearing none, he called for a vote.

**MOTION TO APPROVE THE PROPOSED AGENCY CONTRACTUAL AGREEMENT FOR THE WINNEBAGO COUNTY STATE’S ATTORNEY’S OFFICE AS SUBMITTED MADE BY BOARD MEMBER BOYD AND SECONDED BY BOARD MEMBER EDMONDS. MOTION CARRIED BY SIX (6) “YES” VOTES WITH REPRESENTATIVE FOR BOARD MEMBER BRUSCATO CASTING AN ADVISORY “ABSTAIN” VOTE.**

Director Delfino said this concluded his report, and Vice-Chairman Hood thanked him for his presentation.

## Public Comments

Vice-Chairman Hood asked for any comments from the public. No members of the public requested to comment.

## Old Business

Vice-Chairman Hood next asked if there was any old business. The Board had no old business to discuss.

## New Business

Vice-Chairman Hood next asked if there was any new business. The Board had no new business to discuss.

## Adjournment

There being no further business, Vice-Chairman Hood said he would entertain a motion to adjourn the meeting.

Board Member Goetten made a motion to adjourn, and Board Member Boyd seconded the motion. Vice-Chairman Hood called for a vote.

**MOTION TO ADJOURN THE OCTOBER 25, 2016 BOARD OF GOVERNORS' MEETING MADE BY BOARD MEMBER GOETTEN AND SECONDED BY BOARD MEMBER BOYD. MOTION CARRIED BY UNANIMOUS VOICE VOTE.**

Meeting adjourned at 11:45 A.M.

RESPECTFULLY SUBMITTED for future approval by the Board of Governors.

**MINUTES APPROVED** by the Board of Governors, December 7, 2016.